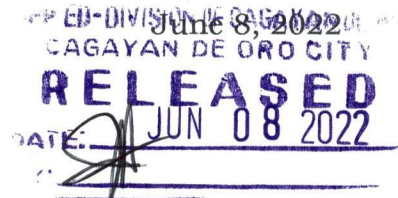




Republic of the Philippines  
Department of Education

REGION X  
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



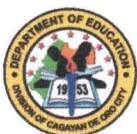
**DIVISION MEMORANDUM**

No. 237 s.2022

**CONDUCT OF END-OF-SCHOOL-YEAR RITES SY 2021-2022 PROGRAM  
REPOSITORY AND REFERENCES**

TO: Elementary and Secondary School Heads and Principals  
School ICT Coordinators  
School End of School Year Rites Focal Persons  
All Others Concerned  
*This Division*

1. In reference to DepEd Memo (DM) No. 43 s. 2022, the Division of Cagayan de Oro enjoins the **Conduct of the K to 12 Basic Education Program End-of School Year Rites for School Year 2021-2022 in Light of the COVID-19 Public Health Emergency.**
2. The EOSY Rites shall be held in schools and Community Learning Centers (CLCs) within the week of June 27 to July 2, 2022 and shall focus on the theme **“Gradweyt ng K to 12: Masigasig sa mga Pangarap at Matatag sa mga Pagsubok (K to 12 Graduates: Pursuing Dreams and Fostering Resilience in the Face of Adversity)”**.
3. Ceremonies shall be held in batches observing the minimum health protocols throughout the activity and the program shall run in not more than two hours. The following measures must be strictly observed at all times:
  - a. Face masks must be worn throughout the entire event,
  - b. At least a one-meter safe distance must be observed between individuals,
  - c. Participants must be seated at their assigned seats only,
  - d. Handshake or any other forms of physical contact is discouraged, and
  - e. Only the parents or one designated guardian shall be permitted to accompany a mover or candidate for graduation/ completion.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
Telephone: (08822)-8550048

4. Enclosed with this memorandum are the following:

- EOSY Rites Program Flow
- Technical Repository
- EOSY Rites Script
- DepEd Memo No. 43 s.2022  
*“Conduct of the Kto12 Basic Education Program End-of-School Year Rites for School Year 2021-2022 in Light of the COVID-19 Public Health Emergency”*
- DepEd Order No. 21 s.2022  
*“Extending the Effectivity of DepEd Order No. 18 s.2021 to School Year 2021-2022 and Amending Certain Provisions Thereof”*

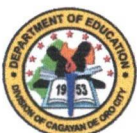
5. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all guests and participants regardless of age, gender, sexual orientation, disability, religion, and ethnicity.

6. Immediate dissemination to this Memorandum is desired.

  
**CHERRY MAE L. LIMBACO - REYES**  
Schools Division Superintendent

Encl.: as stated  
To be indicated in the PERPETUAL INDEX  
under the following subjects:  
EOSY      GRADUATION      SGOD

mdt/ect/rrv



---

**Address:** Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
**Telephone:** (08822)-8550048

## ENCLOSURE 1. EOSY 2022 Program Flow

# F2F END OF THE SCHOOL YEAR (EOSY) RITES FOR GRADE 6, GRADE 10, AND GRADE 12

June 27 to July 2, 2022

(For those who had one-week class suspensions, the EOSY rites should be held within the week of July 4 to 9, 2022)

### Theme:

Gradweyt ng K to 12: Masigasig sa mga Pangarap at Matatag sa mga Pagsubok  
(K to 12 Graduates: Pursuing Dreams and Fostering Resilience in the Face of Adversity)

Batch 1: within 7:00 AM - 11:00 AM\*

Batch 2: within 12:30 PM - 4:30 PM\*

\*program should run in not more than two hours

## PROPOSED PROGRAM FLOW

PROGRAM	KEY PERSON/S	Time Duration
Ingress / Introduction	<p>Emcee reminds graduates and guests of the health &amp; safety protocols.</p> <p>Students and guardians are to be led to their assigned seats.</p> <p>The following measures must be strictly observed at all times:</p> <ul style="list-style-type: none"><li>• Face masks must be worn throughout the entire event,</li><li>• At least a one-meter safe distance must be observed between individuals,</li><li>• Participants must be seated at their assigned seats only,</li><li>• Handshake or any other forms of physical contact is discouraged, and</li><li>• Only the parents or one designated guardian shall be permitted to accompany a mover or candidate for graduation/ completion.</li></ul>	<i>Preliminaries (to be mentioned before starting the program)</i>
National Anthem	To be conducted by selected teacher	2 minutes
Invocation	Selected student	3 minutes
Opening Remarks / Welcome Message	School Head	5 minutes





Presentation & Confirmation of the Candidates for Graduation	School Head SDS or her authorized representative	5 minutes
Distribution of Certificates / Diploma	SDS or her authorized representative	50 minutes
Message from the Secretary of Education  Sec. Leonor Magtolis-Briones Secretary, Department of Education	SDS or her authorized representative	10 minutes
Awarding of Academic Honors	SDS or her authorized representative School Head GPTA President	30 minutes
Pledge of Loyalty	Emcee / Assistant School Head	5 minutes
Cagayan de Oro March	To be conducted by selected teacher	5 minutes
Closing Remarks	School Head	5 minutes
Egress	Emcee reminds graduates and guests of the health & safety protocols when going out of the venue.	-
	TOTAL	Approx. 120 minutes (2 hours)

## ENCLOSURE 2. Technical Repository

EOSY Rites Repositories (Videos and Templates)	<a href="https://bit.ly/CDOEOSY22">bit.ly/CDOEOSY22</a>
Suggested Program Flow	<a href="https://bit.ly/CDOEOSY22-Program">bit.ly/CDOEOSY22-Program</a>
EOSY 2022 Script	<a href="https://bit.ly/CDOEOSY22-Script">bit.ly/CDOEOSY22-Script</a>
Streamyard	<a href="https://streamyard.com/">https://streamyard.com/</a>
Canva	<a href="https://www.canva.com/">https://www.canva.com/</a>



## **ENCLOSURE 3. EOSY 2022 Script**

### **SCRIPT FOR LIMITED FACE TO FACE GRADUATION / COMPLETION CEREMONY SY 2021-2022**

(TO BE FOLLOWED BY THE MASTER OF CEREMONY)

#### **Ingress / Introduction**

Emcee: Good day! We are about to start the ceremony in a few minutes. A few health and safety reminders for everyone.

**The following measures must be strictly observed at all times:**

- 1. Face masks must be worn throughout the entire event,**
- 2. At least a one-meter safe distance must be observed between individuals,**
- 3. Participants must be seated at their assigned seats only,**
- 4. Handshake or any other forms of physical contact is discouraged, and**
- 5. Only the parents or one designated guardian shall be permitted to accompany a mover or candidate for graduation/ completion.**

#### **Processional**

Emcee: As the Department continues to address the challenge of quality in education in the new normal, we firmly believe that access to education is the first step to achieving a bright future. As we close the gap and shift from access to quality, DepEd Cagayan de Oro's battle cry to these challenges is C.D.O: Competence, Dedication, Optimism – the Division's mantra which is embedded in all programs, projects, and activities. These core values have transcended into the lives of the Kagay-anon learners as they endure the rigors of various learning modalities in school. Today, we shall bear witness to the success of these learners which is a clear manifestation of such CDO influence. Competence, Dedication, and Optimism brought them to this point along with the support of their parents, teachers, and friends.

Ladies and Gentlemen, welcome to the Graduation/Completion Ceremony of (Name of School) for School Year 2021-2022.

#### **National Anthem Invocation**

Emcee: May I request everyone to please stand for the singing of the NATIONAL ANTHEM to be followed by an INVOCATION to be led by \_\_\_\_\_



---

**Address:** Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
**Telephone:** (08822)-8550048

## Opening Remarks Welcome Message

Emcee: The School Principal \_\_\_\_\_ will now formally open the \_\_\_\_ Grade (level) Graduation /Completion Ceremony of (Name of School) and present the candidates for graduation/completion.

Principal: The Graduation/Completion Ceremony of (Name of School) is hereby declared in session. On behalf of the Administration, faculty, and staff, and students, I welcome all of you to this Graduation Ceremony of School Year 2021-2022. We would like to extend our felicitations to the (Grade \_\_ Graduates / Junior High Completers) and their families on this event.

## Presentation & Confirmation of the Candidates for Graduation

Emcee: The School Principal, \_\_\_\_\_, will now present the Grade 6 candidates for graduation.

Principal: Dr. Cherry Mae L. Limbaco-Reyes, Schools Division Superintendent of Cagayan de Oro City, I have the honor to present to you the (number of graduates) Grade\_\_ who have satisfactorily completed the requirements for Elementary/Junior High/Senior High Level.

SDS / Rep: By the power vested in me by the Schools Division Superintendent, \_\_\_\_\_, and by virtue of the certification made by your principal, \_\_\_\_\_ that you have satisfactorily completed all the requirements of the Basic Education Curriculum for elementary education, I hereby confirm your graduation/completion this \_\_\_\_ day of June 2022 here at \_\_\_\_ (name of school).

CONGRATULATIONS!

## Distribution of Certificates / Diploma

Emcee: May I call in our Schools Division Superintendent, Dr. Cherry Mae L. Limbaco – Reyes, our GPTA President \_\_\_\_\_, and the School Principal \_\_\_\_\_ to DISTRIBUTE THE CERTIFICATES.

Graduates, please rise...

(Roll call of graduates / completers)

CONGRATULATIONS!

## Message from the Secretary of Education

Emcee: At this juncture, we will be hearing an inspirational message to all our graduates/completers. Our Schools Division Superintendent, Dr. Cherry Mae L. Limbaco – Reyes will now read a message on behalf of our DepEd Secretary, Prof. Leonor Magtolis- Briones. A round of applause please.





Emcee: Thank you very much, sir/ma'am for such a heartwarming message.

### **Awarding of Academic Honors**

Emcee: We will now recognize the competence, dedication, and optimism of our learners in their journey on the quest of excellence. (Name of Presenter), (Designation) will now present the awards for Academic Honors. We likewise request the presence here on stage of our Schools Division Superintendent, Dr. Cherry Mae Limbaco – Reyes (or her Authorized Representative), together with the School Principal/Head \_\_\_\_\_, the GPTA President \_\_\_\_\_ for the Awarding of Academic Honors.

Presenter: *(Call names of awardees)*

Emcee: Congratulations to our Academic Awardees and their parents. A big hand for their exemplary achievements!

### **Pledge of Loyalty**

Emcee: The Assistant School Principal, \_\_\_\_\_, will now lead the completers/graduates for the Pledge of Loyalty.

### **Cagayan de Oro March**

Emcee: Ladies and gentlemen, let us all rise for the singing of the Cagayan de Oro March.

### **Closing Remarks**

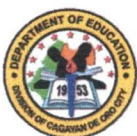
Emcee: As we formally close this event, may I call again our School Principal, \_\_\_\_\_.

Principal: (Closing message)  
.... the Graduation Ceremony of \_\_\_\_\_ (name of school) is hereby concluded.

Emcee: Thank you \_\_\_\_\_.

And that concludes our Graduation Ceremony of \_\_\_\_\_ (name of school). Congratulations to all our graduates, awardees, and parents. May you all stay safe and healthy.

To God be the glory.





Republic of the Philippines  
**Department of Education**

10 MAY 2022

DepEd MEMORANDUM  
No. **043**, s. 2022

**CONDUCT OF THE K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL YEAR  
RITES FOR SCHOOL YEAR 2021-2022 IN LIGHT OF THE COVID-19  
PUBLIC HEALTH EMERGENCY**

To: Undersecretaries  
Assistant Secretaries  
Minister, Basic, Higher and Technical Education, BARMM  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary School Heads  
ALS Community Learning Centers  
All Others Concerned

1. The Department of Education (DepEd) announces the conduct of the School Year (SY) 2021-2022 End-of-School Year (EOSY) Rites for Kindergarten, Grade 6, Grade 10, and Grade 12 learners who shall satisfactorily meet the curriculum requirements at the end of SY 2021-2022, including the learners who passed the portfolio assessment in the Alternative Learning System (ALS) Elementary and Junior High School levels, by virtue of the Joint Memorandum DM-OUCI-2021-049, and ALS Senior High School (SHS) learners who shall meet the curriculum requirements.

2. The theme of the SY 2021-2022 EOSY rites shall be *Gradweyt ng K to 12: Masigasig sa mga Pangarap at Matatag sa mga Pagsubok* (K to 12 Graduates: Pursuing Dreams and Fostering Resilience in the Face of Adversity), which emphasizes that despite the risks and uncertainty brought by COVID-19 Pandemic, as well as the challenges it has posed to education, Filipino learners remain resolute in their desire to build a better future anchored on a clear vision.

3. With reference to DepEd Order (DO) No. 029, s. 2021, also known as **School Calendar and Activities for School Year 2021-2022**, Quarter 4 shall end on June 24, 2022. For schools that did not suspend classes, the EOSY rites shall be any of the dates from **June 27 to July 2, 2022**. Private schools may implement the schedule as reflected in their respective School Calendars.

4. Schools that declared suspension of classes in response to DM-CI-2022-009, **Reiterating the Policy on Academic Ease and Allowing the Suspension of Classes and Other Teaching-Related Activities in the Midst of the Surge in COVID-19 Cases**, shall make the necessary adjustments to the school calendar to ensure that the number of days in the current school year remains consistent with Republic Act (RA) No. 11480 (An Act Amending Section 3 of RA 7797, Otherwise Known as "An Act to Lengthen the School Calendar from Two Hundred (200) Days to Not More than Two Hundred Twenty (220) Class Days"). If classes were suspended for one week, then the EOSY rites may be on any of the dates from July 4 to 9, 2022.



5. In assessing the viability of conducting SY 2021–2022 EOSY rites, public health and safety are still deemed the topmost concern amidst the ongoing progress in COVID-19 testing and vaccination. Hence, the scenarios projected by the Department of Health (DOH) and the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-EID), complemented by other credible sources and DepEd risk assessment, shall be considered. Should the public health situation prevent the conduct of this year's EOSY rites within the said week, schools, in consultation with the Parents-Teachers Association (PTA), may choose to reschedule or forego the activity. Private schools shall be guided by their approved or revised school calendar.

6. To ensure the protection of the health, safety, and well-being of learners, teachers, personnel, as well as parents, and other stakeholders, the face to face conduct of the EOSY rites is highly discouraged. However, schools and Community Learning Centers (CLCs) in Alert Levels 1 and 2 and in consultation with the local government unit as well as parents/guardians may opt to hold a limited face to face or hybrid ceremony with strict compliance to the IATF protocols to give learners a sense of normalcy without risking their health and safety. Schools must obtain parental consent for learners to attend the face to face ceremony. When applicable, schools in Alert levels 3, 4, and 5 shall hold their virtual EOSY rites, and with the consent of the parents, they may livestream the EOSY rites via appropriate online platforms.

7. The following measures must be strictly observed at all times:

- a. Face masks must be worn throughout the entire event,
- b. At least a one-meter safe distance must be observed between individuals,
- c. Participants must be seated at their assigned seats only,
- d. Handshake or any other forms of physical contact is discouraged, and
- e. Only the parents or one designated guardian shall be permitted to accompany a mover or candidate for graduation.

8. The virtual conduct of the EOSY rites may be an option for schools and CLCs, whenever feasible. Schools and CLCs may prepare a **short program that will run in not more than two hours** in consideration of the internet connectivity required. Only the completers/candidates for graduation, together with their parents/guardians, teachers, school officials, and invited guests shall be present during the virtual rites. Schools, with the consent of parents, have the option to livestream the virtual EOSY rites via appropriate online platforms.

9. The recognition rites for other grade levels may also be conducted virtually or on a limited face to face setup. However, if done on a limited face to face set up, it must be conducted separately from the graduation rites or moving up/completion ceremony to ensure physical distancing and adherence to IATF health protocols.

10. Schools shall ensure that the EOSY rites are conducted in a solemn and dignified manner and **shall not be used as a political forum**.

- a. DepEd reiterates the strict compliance with DO 48, s. 2018 titled **Prohibition of Electioneering and Partisan Political Activity**.
- b. Invited guest speakers must focus their messages on the theme of this year's EOSY rites. They must be advised not to campaign for anyone or any political party.
- c. Schools shall ensure that no election-related paraphernalia, such as streamers, posters, stickers, or other election-related items are distributed or displayed within the school premises or online.

11. For the public schools, expenses to be incurred relative to the conduct of the activity shall be charged to the Maintenance and Other Operating Expenses (MOOE) of the school. No DepEd official or personnel shall be allowed to collect graduation fees or any kind of contribution for moving up/completion ceremony, or recognition rites.

12. The **Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites** enclosed in DO 002, s. 2020 remains in force and in effect, except for the grant of academic awards and Performance Awards for Kindergarten. Separate guidelines amending certain provisions in DO 018, s. 2021 titled **Interim Guidelines on Giving of Awards and Recognition in Light of the Basic Education Learning Continuity Plan for School Year 2020-2021** shall be issued.

13. For queries or clarifications, please contact the **Bureau of Learning Delivery**, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at [bld.od@deped.gov.ph](mailto:bld.od@deped.gov.ph) or at telephone numbers (02) 8637-4346 and (02) 8537-4347.

14. Immediate dissemination of this Memorandum is desired.



  
**LEONOR MAGTOLIS BRIONES**  
Secretary

References:

DepEd Order: (Nos. 029 and 018, s. 2021 and 002, s. 2020)

To be indicated in the Perpetual Index  
under the following subjects:

ALTERNATIVE LEARNING SYSTEM  
BASIC EDUCATION  
CERTIFICATE  
DIPLOMA  
GRADUATION  
JUNIOR HIGH SCHOOL  
KINDERGARTEN EDUCATION  
LEARNERS  
POLICY  
SCHOOLS  
SENIOR HIGH SCHOOL





Republic of the Philippines  
**Department of Education**

10 MAY 2022

DepEd ORDER  
No. 021, s. 2022

**EXTENDING THE EFFECTIVITY OF DEPED ORDER NO. 018, s. 2021  
TO SCHOOL YEAR 2021-2022 AND AMENDING  
CERTAIN PROVISIONS THEREOF**

To: Undersecretaries  
Assistant Secretaries  
Minister, Basic, Higher and Technical Education, BARMM  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) recognizes the high value of awards and recognition and their profound effect on learners' morale, motivation, and self-efficacy, particularly in these extraordinary and challenging times of public health emergency. In view of this, the Department extends the effectivity of DepEd Order No. 018, s. 2021 to School Year 2021-2022 but provides recognition of learners in Grades 1 to 5, Grades 7 to 9, and Grade 11 for Academic Excellence Awards and Performance Awards for Kindergarten.

2. Paragraphs 13 and 14 of the enclosed guidelines of DO 018, s. 2021 (Interim Guidelines on Giving of Awards and Recognition in Light of the Basic Education Learning Continuity Plan for School Year 2020-2021) shall be amended as follows:

**Academic Excellence Awards and Performance Awards for Kindergarten shall be given at the end of the School Year 2021-2022. Recipients of Academic Awards are learners from Grade 1 to Grade 12 who have attained a general weighted average of at least 90 with no failing final grade in any learning area, as stipulated in DO 36, s. 2016, (Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program while Performance Awards shall be granted to learners in Kindergarten to recognize their most evident and most prominent abilities. However, Classroom Awards (Conduct Awards, Recognition for Perfect Attendance); Grade Level Awards (Leadership Award, Award for Outstanding Performance in Specific Disciplines, Award for Work Immersion, Award for Research or Innovation, Award for Club or Organization Achievement); and Special Recognition shall remain suspended.**



The table below provides the awards to be granted and awards to be suspended for SY 2021-2022.

<b>Award to be Granted</b>	<b>Award to be Suspended</b>
<ul style="list-style-type: none"><li>▪ <b>Academic Excellence Awards</b> for Grade 1 to Grade 12</li><li>▪ <b>Performance Awards for Kindergarten</b></li></ul>	<ul style="list-style-type: none"><li>▪ <b>Classroom Awards</b> (Conduct Awards, Recognition for Perfect attendance)</li><li>▪ <b>Grade-Level Awards</b> (Leadership Award, Award for Outstanding Performance in Specific Disciplines, Award for Work Immersion, Award for Research or Innovation, Award for Club or Organization Achievement)</li><li>▪ <b>Special Recognition</b></li></ul>

3. This Order shall be implemented in all public and private elementary and secondary schools nationwide for SY 2021-2022. While DO 36, s. 2016 and DO 018, s. 2021 are still in effect, provisions inconsistent with the aforementioned amendment are suspended for this school year.

4. This Order shall take effect upon its approval. Certified copies shall also be published in the Official Gazette and filed with the University of the Philippines Law Center-Office of the National Administrative Register (UPLC-ONAR), UP Diliman, Quezon City.

5. For more information, please contact the **Bureau of Learning Delivery**, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at [bld.od@deped.gov.ph](mailto:bld.od@deped.gov.ph) or at telephone numbers (02) 8637-4346 and (02) 8537-4347.

6. Immediate dissemination of and strict compliance with this Order is directed.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Reference: DepEd Order (Nos. 18, s. 2021 and 36, s. 2016)  
To be indicated in the Perpetual Index  
under the following subjects:

AMENDMENT  
AWARDS  
BASIC EDUCATION  
LEARNERS

POLICY  
RECOGNITION  
SCHOOLS

